

Interior Design & CAD Workshops

Terms and Conditions of booking

Please read the following terms and conditions in full

- Booking:** Workshop and course places can be reserved verbally or by email. This verbal or email booking will be held for a period of 14 days only.
- Confirmation:** To confirm your booking, payment must be received and cleared prior to any booked course or workshop. We will then send confirmation and enrollment details for the chosen course and venue.
- Payment:** You agree to pay the fees for courses that you purchase, and you authorise us to charge your debit or credit card or process other means of payment. Payment can be made via credit or debit card by clicking the 'buy now' button on the appropriate page via the website, www.interiordesign-workshops.com
- Any discounts for group bookings will be refunded manually to the bank account of your choice. To qualify for group discounts, bookings must be made at the same time. Companies can be invoiced but payments must be made prior to commencement.
- We reserve the right to disable access to any course for which we have not received adequate payment.
- Cancellation & Refunds:** Any cancellation of course attendance must be made in writing 4 weeks prior to course start date, otherwise a 50% cancellation fee will apply. Cancellations within two weeks will not be refunded.
- We may be able to transfer your booking to another date or venue, this is discretionary.
- Should we have to cancel your booking you will be offered the choice of either another date or venue or a full refund or refund credit of the course/workshop cost.
- We cannot be held liable for any travel arrangements which are cancelled, preventing your attendance. You must notify us in writing of your cancellation.
- We reserve the right to apply any refund as a refund credit or a refund to your original payment method, at our discretion. If we decide to issue refund credits to your account, they can be applied towards your next course purchase on our website. Refund credits may expire if not used within the specified period, and have no cash value.
- Please note:** Online courses and workshops are non-refundable.
- One to one bookings specific to you are non-refundable.
- Health & Safety:** On arrival at the venue, you will be given orientation of the building including fire exits and meeting points. You will be asked to complete a Covid Form which can be downloaded [here](#).
- We reserve the right to eject any person displaying threatening behaviour to the tutor, or any other person on the course.
- Lateness:** In-person courses and workshops begin at 9.30am and should you arrive late, courses will begin without you.
- Course Content:** When you buy a course from us, you will not own the course content. You are not permitted to transfer or resell online courses in any way. You may not, except with our express written permission, distribute or commercially exploit the course content. Nor may you transmit it or store it in any other website or other form of electronic retrieval system.
- Privacy Policy:** Your privacy and personal information are important to us. Any personal information that you provide to us will be dealt with in line with our Privacy Policy, which explains what personal information we collect from you, how and why we collect, store, use and share such information, your rights in relation to your personal information and how to contact us and supervisory authorities in the event you have a query or complaint about the use of your personal information. Our Privacy Policy can be found on our website.
- Agreement:** By using our site and when purchasing our courses and workshops, you agree to adhere to these

Terms & Conditions. From time to time, we may update these Terms to clarify our practices, and Interior Design & CAD Workshops reserves the right in its sole discretion to modify and/or make changes to these Terms at any time. If we make any material change, we will notify you using prominent means, such as by email notice sent to the email address specified in your account or by posting a notice through our Services. Modifications will become effective on the day they are posted unless stated otherwise.

Your continued use of our Services after changes become effective shall mean that you accept those changes. Any revised Terms shall supersede all previous Terms.

Thank you for your co-operation and we look forward to seeing you on one of our courses soon.

Interior Design & CAD Workshops
UNIT 32 ENTERPRISE HOUSE
27-129 BUTE STREET CARDIFF F10 SLE
www.inteirordesign-workshops.com

Tel: 029 2236 2235